



Report to: Audit Sub-Committee

Subject: Audit Follow-Up

Date: 9 June 2005

Author: Manager of Resource Services

1. PURPOSE OF REPORT

- 1.1 To monitor departmental progress in implementation of Internal Audit Recommendations.
- 1.2 To identify to members where additional action needs to be considered in relation to any outstanding recommendations

2 BACKGROUND

Internal Audit finalise audit reports having agreed an implementation plan for those areas where weaknesses have been identified.

The majority of recommendations are medium to low risk and therefore should be implemented within 3 months of the final report being issued.

Internal Audit follow-up on the implementation of recommendations on a quarterly basis. The results of the initial follow-up are reported to the Head of Finance, who requests any outstanding recommendations are actioned immediately.

Any recommendations remaining outstanding following this instruction are reported to this committee

3. SUMMARY FINDINGS

There were five reports followed-up within the last review, these were:

- Finance Departmental review 2003/04
- Planning & Environment Departmental review 2003/04
- Direct Services Departmental review 2004/05
- FMS 2003/04
- Housing Repairs 2003/04

All of the recommendations relating to the above reports have been implemented.

3 CONCLUSION

No further action is required.